Ohio’s COVID-19 Vaccine Redistribution
Guidance for Enrolled COVID-19 Vaccine Providers

The Ohio Department of Health (ODH) recognizes that there are circumstances in which COVID-19 vaccine must be redistributed from the identified Ohio COVID-19 vaccine primary ship-to sites to other enrolled vaccine provider locations or transported to off-site clinics. Movement of vaccine is not a recommended practice, but is permitted between enrolled providers upon approval by ODH.

When vaccine needs redistributed or transported, providers must follow the guidelines below.

When vaccine can/should be redistributed
Examples of acceptable scenarios for redistribution of COVID-19 vaccine include:

- Transferring short-dated doses to avoid waste.
  - Request ODH approval by completing a COVID-19 Vaccine Request of Movement form online.
  - Upon approval, use the COVID-19 Vaccine Record of Movement Form to track the transport and inventory transferred.

- Emergency transport due to power outage, vaccine storage unit failure, or other emergency situations.
  - Follow protocols outlined in your facility’s Vaccine Management Plan.
  - Emergency transport does not require pre-approval from ODH.
  - Use the COVID-19 Vaccine Record of Movement Form to track the transport and inventory transferred.

- Transferring doses to enrolled providers to ensure timely administration of vaccine to currently identified priority phase populations in limited situations when direct shipment by ODH to transferee did not occur, based on planning or logistical limitations.
  - Request ODH approval by completing a COVID-19 Vaccine Request of Movement form online.
  - Upon approval, use the COVID-19 Vaccine Record of Movement Form to track the transport and inventory transferred.

Vaccine CANNOT be moved outside of Ohio and should not be moved outside of the county of the originating provider.

COVID-19 Vaccine Transportation Reminders

1. Use a temperature monitoring device that can measure minimum and maximum temperatures; and ensure the min/max is reset prior to moving the vaccine to maintain vaccine viability during transport. Read guidance on transporting the Moderna vaccine here.
2. Pack vaccines according to the CDC guidelines on proper vaccine transport. Ensure products are moved according to the manufacturer’s guidance for both Pfizer-BioNTech and Moderna. Only sealed (non-punctured) vials may be moved.

For more information, visit: coronavirus.ohio.gov
3. Pack all syringes, needles, and ancillary items needed to administer the vaccines.
4. Make inventory adjustments in ImpactSIIS for both locations.
5. Sites must have a plan to ensure the same amount of vaccine will be redistributed when second doses are needed, so all vaccine recipients receive both doses in the series.
7. Originating site must submit this completed form to covidvaccine@odh.ohio.gov

If you have any questions or issues, please call the ODH Provider Call Center at 1-844-9ODHVAX (1-844-963-4829) or email COVIDVACCINE@odh.ohio.gov. You also may visit the ODH COVID-19 Vaccine Provider Information Training page for additional information and resources.